



**ASCLS-Minnesota**  
**Winter Board Meeting**  
Saturday February 6<sup>th</sup>, 2010  
9:00 - 12:00  
HealthEast St. John's Hospital  
Maplewood, MN

**Present:** Bobbi Kochevar, Rick Panning, Steve Mattson, Kathy Hansen, Sharon Pendergrass, Kristine Enerson, Lois Anderson, Karen Renaud, Vickie Larson, Chris Fitzgerald, Tom Massmann, Deb Rodahl, Dan Olson, JoAnn Nickles, Jessica Peters, Mallory Yelenich-Huss, Yukiko Goto, Paula Snippes, Cindy Johnson, and Renee Burke

- 1) **Call to Order and introductions** – After a brief delay, Bobbi Kochevar, ASCLS-MN President, called the meeting to order at 9:15 a.m., and introductions of ASCLS-MN members present were made. Bobbi asked for the approval for the appointments of Mallory Yelenich-Huss to First Year Professional and Yukiko Goto as Student Forum Representative. The motion was made and seconded. The motion was accepted.
- 2) **Secretary's Report** - Renee Burke presented  
Minutes from ASCLS-MN September 19th, 2009, Fall Board meeting were available for board members to review. No changes were made to the minutes. Motion to accept the minutes was made and seconded.
- 3) **Treasurer's Report:** Vicki Larson presented
  - Checking Balance: \$2685.41
  - Savings Balance: \$14,234.99
  - CD: \$30,000 which expires in August 27<sup>th</sup>, 2010
  - A CD was cashed out in the fall of 2009 for \$20,000. It was decided to deposit the money from it into savings for the time being. This item will be re-visited at the May 2010 board meeting.
  - Licensure Cost: ASCLS will give \$10,000. Rick will contact ASCP and CLMA for donations.
- 3) **President's Report** - Bobbi Kochevar presented
  - a) **TBG Conference and Web Capability** - TBG Conferencing will be utilized for conference calls.
    - Two lines dedicated to us
    - We are charged only when we use it.
    - Any committee leaders can use these lines.
    - Has web capability as well as document sharing.
  - b) **Providing the Face Initiative** – Bobbi asked the Board members and Area Directors for a Bio which will be posted on the website. She will email a template out to everyone.
  - c) **Annual CLC ASCLS-MN Members Meeting Time** - The ASCLS business meeting, which usually is scheduled during the lunch hour, seems to be an issue with vendors. They are concerned with the lack of “traffic” through the vendor area while the meeting is being conducted. It was decided to have the business meeting on Monday as a breakout session at the end of the day. Members who attend the business meeting will receive educational credit for it. No food would be served.
  - d) **MDH Communications Workgroup** - Bobbi received a letter to participate in a workgroup called Minnesota E-Health Initiative. Kathy attended a meeting in January and has provided a report. She will continue to represent ASCLS-MN on this committee.
  - e) **Partnership with other Societies (CLMA)** - There was a discussion as to whether ASCLS-MN should partner with other organizations and provide a link to them on our website. Deb discussed how advantageous it would be for CLMA to be connected with the ASCLS website to help encourage managers to become ASCLS members. For the time being, the partnerships would be limited to those who are involved in the CLC. There was some discussion of drawing up an agreement and guidelines with the organizations which may like to partner with us.

- f) Member Survey - Lezlee Koch and Christine Hinz are working on a survey which will be loaded into Survey Monkey. It should be out within the next month. It will be asking people why they joined ASCLS or why they didn't join. It will also ask what is important to them about being a member of ASCLS.
- g) There was a discussion about what non-profits ASCLS-MN should support this year. We will continue to support Children's Miracle Network. It was decided to give a one time donation of \$250 to Tim Randolph's Haiti mission group. Tim Randolph has created a mission group which goes to Haiti 3 times per year to teach people some very basic lab functions. \$250 will also be given to Sister Marie who also has been working with clinics and laboratories in Haiti for the last 10 years. There was some discussion on making a line item in the budget for laboratory initiatives to support other "causes" which may arise during the year. This will be discussed when the budget is made. Motion was made and seconded. Motion was passed.

4) **Leadership Development** – Deb Rodahl presented

The Leadership Academy is taking applications. The person who is selected, needs to be able to attend the national meeting in Anaheim, CA ahead of time. Also, they must attend the legislative meeting in Washington DC and the ASCLS national meeting in Atlanta, Georgia in 2011 at the conclusion. Christine Hinz is currently in the Leadership Academy and will graduate at the national meeting in July. See Deb or Bobbi for more information if you are interested in applying.

5) **Credentialing and Licensure Update** - Rick Panning and Kathy Hansen presented

- a) Licensure - In the winter and spring of 2009, the bill passed three committees in the Senate. It is now in the Finance committee where it will wait until the House takes action. Need to determine how much licensure will cost. The Council of Health Boards reviewed bill. The questionnaire and final CHB report are posted on the ASCLS-MN website. Rick also discussed what has occurred since last spring with the licensure bill. All the changes to the bill have been made and it can be introduced into the house.
- b) Credentialing – Kathy is one of the four board member of the BOC. She is also on the executive committee and the certification maintenance board. Kathy brought up a number of issues such as Customer service. She would like to see a direct website to the BOC instead of going through ASCP. Kathy commented on some of the discussion she has had with the BOC about requirements for recertification. There have been complaints from ASCLS members in dealing with BOC. Members need to take their concerns to the BOC. Can also take concerns to Gerry Piskorski or Kathy. Dan suggested we put something together on how to discuss our questions with the board to put out to ASCLS members. Karen Karni resigned her position on the BOC. Mallory suggested ASCLS come up with a comprehensive list of reference materials for students or anyone else taking the exam.

5) **Area Director Reports** -

- a) Southeast: Lois Anderson reporting  
She would like to put something together for April.
- b) Southwest: Terry Hurd Senior Director (not present)  
No report
- c) West Central: Wanda Haberer (not present)  
No report
- d) Northwest: Linda Welk (not present)  
No report
- e) Northeast: Steve Mattson reporting
  - i) The Kick Off meeting was held in December at Miller Hospital. The topic was on Flow Cytometry and 50 people attended. The committee is in the process of planning a spring meeting. Also working on a "Fun Bus" idea to bring down people to the CLC for one day.
- f) Central: Trish Roehrl reporting
  - i) Had an in service last October which was well intended. The topic was H1N1 and Molecular. The March assembly will have topics about blood bank and Kathy will discuss the BOC. A Career day with the high school in town was held.

- g) **Metro:** Jessica Peters reporting
  - i) Student Night – Held on October 27<sup>th</sup>, 2009 at Rasmussen College. It was attended by 40 people, 25 which were students. Pat Powers talked about ASCLS membership. Carol McCoy informed the students of the different scholarships available. Mike McDonald gave a presentation on “Labs are Vital”. The key speaker of the night was Dr. James Strom and the title of his presentation was “Tick Talk”.
  - ii) Kickoff - Held on November 12<sup>th</sup> at the VA Medical Center. 26 people attended. Dr. Art Braden and Paula Snippes talked about H1N1. Pokey and Petey P Cup were there for pictures.
  - iii) Workshop – Held on January 30<sup>th</sup> at Allina Commons. 77 people attended. \$48 dollars were raised for CMN. \$1180 from nonmember registration. The speakers were Nancy Brunzel (Microscope 101 and UA), Christine Hinz (Leadership), and Carol Manchester (Hgb A1C and average daily glucose).
  - iv) March 9<sup>th</sup> – will be held at Healtheast Midway. The topics will be Celiac Disease and Blood Bank automation.
  - v) April 8<sup>th</sup> – will be held at Argosy University. Christine Hinz will talk about Master in CLS Online and Paige O’Keefe will talk about Hepatitis.
  
- 6) **Region V Updates** - Deb Rodahl and Joanne Nickles presenting
  - a) The Region V meeting for 2009 was held in October in Watertown, SD. ASCLS-MN received \$803 from the meeting. The next Region V meeting will take place in Rochester on October 7<sup>th</sup> (Thursday night) and 8<sup>th</sup> (Friday during the day). Each state is responsible for some part of it. MN is responsible for AV moderators, program, and pace. The keynote will be on Thursday and on Friday there will be 2 tracks which will include talk on leadership or technical talks. Paper registration for this one. Who ever is chair of program committee is in charge of paying for PACE credits. Will be a need for volunteers to help with meeting planning.
  - b) The ASCLS Region V conference call was held at the end of January. There was a proposal to put together a Professional Response Team which will be able to answer questions about membership. There would be a place on the ASCLS website member page where people could post questions and then get an answer. Barbara Brown is leading this team. They are looking for people who want to be a part of this. Please let Deb Rodahl know if you are interested ASAP as the training for this team will be held March 12<sup>th</sup>, 2010.
  
- 7) **Scientific Assembly Committee** -
  - a) There are still several open positions. Need to help the communication committee define what open positions there are.
  
- 8) **ASCLS-MN Web Site/Communication Committee** – Paula Snippes presenting
  - a) The new website is up (yeah). Urban Planet helped with the creation of this website (they work with non-profits). If there is information on the website which is not correct or needs to be updated, please notify the communications committee and/or Paula Snippes. Tom will cancel old website contract. Renee Burke will make sure CLC 2010 information is correct. Domain name is up for renewal (ASCLSMN.org)
  - b) The eLABorate newsletter is due again. Paula is looking for suggestions on its format. The Goal is to put it once per quarter. The newsletter is just a PDF right now. Won’t be linked through the website right now. Area directors get your calendar of events to Paula. Try and push the website.
  
- 9) **Clinical Laboratory Collaborative Updates** - Bobbi Kochevar, JoAnn Nickles, and Tom Massmann reporting
  - a) The CLC this year will be held at the Crowne Plaza Riverfront Hotel in St. Paul, May 24<sup>th</sup> – 26<sup>th</sup>.
  - b) The Planning Committee has been meeting once a month since November. The committee could use a few more volunteers.
  - c) The Social event will be at the history center on Tuesday night. A sit down dinner with a free ticket to visit the museum will be offered. A couple of vendors will help sponsor this event. The committee is in the process of trying to obtain a shuttle back and forth.
  - d) Vendors will be there all 3 days. The goal is to try and get more people through the vendor area everyday.
  - e) One of the keynote speakers will be the ASCLS president, Mary Ann McLane. The other keynote speakers are Jeff Jacobs from ASCP and Karen Karni.
  - f) The committee is also working on parking issues. Possibly trying to contract with other parking ramps nearby.
  - g) Tuesday is Student Day.
  - h) Jillene working on CLC meeting in Duluth for 2011.

i) Need to find a venue for 2012 still. The meeting will be held April 25<sup>th</sup>, 26<sup>th</sup>, 27<sup>th</sup>

10) **Membership Committee** - Bobbi Kochevar reporting for Becky Tollerud

- a) Current membership at 411. Down from last year which was 430.
- b) Student membership is up this year (59) from last year (42).
- c) Membership sent out lapsed member reminder letters in the Fall of 2009.
- d) State leadership should promote membership with coworkers, students, and at Scientific Assemblies.

11) **Government Affairs Committee** - Cindy Johnson and Sharon Pendergrass reporting

- a) Health Care Reform update – not sure what is going on.
- b) Enewsletter is a government affairs newsletter from ASCLS which is used to keep members informed. ASCLS is staying on top of this even though nothing seems to be happening.
- c) CLMA has been going through some transitions and now has a government affairs representative. They would like to collaborate with ASCLS.
- d) Legislative symposium will be held March 15<sup>th</sup>-16<sup>th</sup>. 8 people from MN and 8 from WI will be attending. 23 total people from Region V attending this event. Sharon Pendergrass is working on getting appointments with representatives. March 14<sup>th</sup> will be a government affairs meeting at hotel. Everyone is encouraged to attend.

12) **Education Committee Update** - Bobbi reporting for Robbie Montgomery

- a) Scholarships forms have been distributed

13) **Other Business** -

- a) Mallory has moved to First Year Professional and Yukiko Goto is the new Student Representative.
- b) The purchase and distribution of ASCLS luggage tags and shot glasses were discussed again. It was decided to give luggage tags to students in a membership drive to encourage them to become first year professionals. The shot glasses will be given to new members.

14) **Next Meeting** -

- a) Members were reminded of the next board meeting on Sunday May 23<sup>rd</sup> at the Crowne Plaza Hotel. The meeting time is 6 pm.
- b) The Membership meeting will be the next day, time to be determined.

15) **Meeting Adjourned:**

- a) A motion to adjourn the meeting at 12:00.

Respectfully submitted,  
Renee Burke, Secretary