



ASCLS-Minnesota
Fall Board Meeting
Saturday, October 2, 2010
9:00 am - 12:00 pm
CentraCare Health Plaza
Saint Cloud, MN

Present: Kristi Enerson, Cindy Johnson, Jeremy Angell, Vickie Larson, Christine Hinz, Jean Bauer, JoAnn Nickles, Jess Peters, Claudine Fasching, Renee Burke, Hannah Roder, Charlotte Romain, Eric Grahek, Tom Massmann, Sharon Pendergrass, Kathy Hanson,

Present via Conference Call: Paula Vagnone, Bobbie Kochevar, KauChee Vang, Carol McCoy, Sue Iddings, Melissa Lallak

Call to Order and Introductions: Kristi Enerson, ASCLS-MN President, called the meeting to order at 9:00 am and introductions of ASCLS-MN members present were made. Voting members were clarified which are the President, President Elect, Secretary, Treasurer, immediate Past-President, Student Chair, FYP Chair and Area Senior Directors (Jr. Directors in the absence of the Sr. Director).

Secretary's Report: Renee Burke presented
Copies of the minutes from the ASCLS-MN May 23rd, 2010, Spring Board meeting were available for board members to review. The minutes were approved.

Treasurer's Report and Budget Report, Finance Committee: Vickie Larson and Tom Massmann presented

- Checking Balance: \$3735.21
- Savings Balance: \$5888.32
- The remaining CD was cashed in
 - \$10,000 of this \$30,000 CD was transferred to savings
 - \$20,000 of this \$30,000 CD remains in a Wells Fargo investment account

- The Finance committee met on 9/27/10 to discuss the society's financial state. At this meeting, there was also a discussion as to whether we continue to pursue the licensure bill. It currently cost ASCLS about \$15,000 per year to support the licensure. Currently, the money which had been available to support licensure in the past will not be available this year as the profits from the 2010 CLC meeting were very low. Ideas were brought forth as how to raise money for licensure and scholarships as well, such as add a line in the registration form for the Area Scientific Assemblies and CLC meetings asking for donations to both of these causes. ASCLS needs to raise about \$6000 in the next couple of months before the January sessions starts to continue to support state licensure. It was also brought in the financial meeting that the scholarship money came from the interest earned on the CD's. Currently, we have no CD's to help fund these scholarships. Additional avenues for raising funds will need to be found.

- The budget was approved at this time.

Licensure Update - Kathy Hanson presented

Kathy met with our lobbyist, Vick, on Friday, October 1st. At this time there is a great deal of uncertainty about who may be in the legislature after the November 2nd elections which could affect our prospects for successfully pushing through the licensure bill. There also will be a new Commissioner of Health after the elections as well as new people assigned to the various committees. It won't be known until late December which people are assigned to which committees. In October, the bill will be sent back to the Revisor office to obtain a bill number. At the special session scheduled for October 10th, Vick will confirm with the Chief officer that we want to introduce the bill again. He will also approach people about being co-authors of the bill. There was a discussion that it is difficult to make any solid plans at this point in time and that we hold off on making any decisions until after the election. Rick is planning to schedule a phone conference with the coalition and obtain a vote as to whether we proceed with licensure. Vick recommended, that people in the coalition should try and make contact with the candidates running for offices and volunteer on a campaign. It was noted that we need to make people aware we need money to continue with the licensure bill and that bringing this up in the Scientific Assembly Area meetings would be a good place to start. A motion was made to move forward with licensure for now and revisit this at the winter board meeting when we have a better picture of who the legislature members are. The motion was approved.

Membership Development - Sue Iddings, Melissa Lallak, and KauChee Vang presented

- Current membership is at 483 as of 10/2/2010
 - COL = 15
 - EM1 = 9
 - EM2 = 5
 - FYP = 26
 - PF1 = 196
 - PF2 = 138
 - STU = 94
- Retention and Mentoring –
 - At the end of August, Sue sent out Thank you notes to those members who have renewed their membership for 2011.
 - At the beginning of August, Melissa sent out reminders to lapsed members.
- Marketing and Recruitment –
 - Sue and Melissa are dividing up the MN-ASCLS and sorting members by area to assist Area Directors in membership recruitment. This will also assist in targeting possible Jr. and Sr. Director possibly in areas where these positions have not been filled.
- Student Membership –
 - KauChee Vang sent out an announcement those students who have not renewed their memberships along with tips for renewing it.
 - She will also follow up with a phone call.
 - KauChee prepared a short video which can be accessed from her Facebook encouraging students to become ASCLS-Student members. This will be presented at the ASCLS Student Night at Argosy University on October 4th.

President's Report – Kristi Enerson presented.

Kristi discussed four main topics:

- **ASCLS Beliefs, Values, and Missions** – The national Futures Task Force is looking for feedback from the states on the revised ASCLS Beliefs, Values, and Mission. They were originally presented at the national conference in Anaheim and have been revised to include feed back which they received at the House of Delegates. The Task Force is looking to have a version approved at the next national meeting.
- **ASCLS Proposed Bylaws Amendment**– National Voted to add a delegate to the House of Delegates, which would be the New Professional. If we wish to approve this, this would be a bylaws change for MN as well. We would need financial support to go along with this for the additional delegate. The discussion at the board meeting was in support of adding this delegate. This would not be voted on until the spring of 2012. There was a vote and approval to move forward and prepare the amendment for spring 2012. The draft should be brought to winter meeting. Kathy and JoAnn will write the bylaw for the winter meeting so that the bylaws change can be presented to the membership prior to the spring membership meeting
- **Strategic Plan** – Kristi reviewed the ASCLS-MN Strategic Plan and made some modifications based on conference calls and meetings.
 - ASCLS-MN did not make its membership goal and was unable to increase membership by 5% last year. There is a new membership committee in place with plans for increasing membership.
 - We will continue to support the leadership academy.
 - Identify new sources of revenue to support scholarships and licensure effort.
 - Increase funds in the ASCLS-MN investment portfolio.
 - We want to maintain the credit card transactions for the CLC meeting, etc. There was some discussion as to whether this item should be moved to the Financial section or taken out all together. Kristi will remove it from the strategic plan.
 - HEIP is now called Health Force Minnesota.
 - Currently there is not a Promotion of Profession Committee in Minnesota. There was a discussion of who should be a part of this committee. There was a suggestion to change the responsible party to Area Directors, Leadership and all members.
 - The modifications to the Strategic Plan were approved.
- **Area Distribution**
 - There has been some difficulty in filling leadership roles in some of the areas. Some areas have as a little as seven members. Only 3 of the areas have their positions filled.
 - At the winter board meeting would like to know what we have for membership in each of those areas.
 - The board asked for ideas as to what can be done to improve this. Maybe need to consolidate some of the areas.

ASCLS-MN Region V and National Update

- The Region V Symposium will be held in Rochester on October 7-8, 2010
 - A Membership table will be set up
 - 25 vendors will have a booth.
 - 110 so far have sent in registrations.

- About 20 students will be attending.
- The Region V Council meeting will be held on Thursday at 4 pm.
- The 2011 Region V Symposium will be held in Fargo on October 13th – 14th.
 - Minnesota is required to have a chair
 - Future Options for the symposium . . . looking at alternative sites such as Alexandria or Brainard.
- The ASCLS National Fall Board Meeting – not much to report as the meeting will be at the end of October.

Area Director's Report

- SE Area – No report
- SW, WC Areas – Vacant
- NW Area – Hannah Roder, Jr. Director.
- NE Area – No report
- Central Area –, Eric Grahek presenting – The Central Area committee has put together an education seminar at the end of the October which will be held at the St. Cloud Hospital. Information about this event is available on the website.
- Metro Area – Caludine Fasching presenting – the planning committee has been meeting and has the first 3 meetings planned. Student night will be on October 4th at Argosy university. The Kickoff, meeting will be on November 10th at the VA Medical Center. The Saturday Workshop is scheduled for January 29th at Allina Commons. The next planning meeting is October 21st. There has been some discussion on possibly duplicating our Saturday workshop later in the spring.
- Student Forum/First Year Professional – KauChee Vang presented – She will start using facebook for student members to keep them informed of events and other information instead of emailing, She made a video for student night. She has been sending emails once each month to student members to keep them informed about ASCLS. KauChee wrote an article for the newsletter about her trip to Anaheim.

Government Affairs – ASCLS Minnesota – Sharon Pendergrass presented

- **Legislative Symposium 2011** will be held in Washington D.C. on March 21-22, 2011.
- Sharon will not be able to attend the 2011 Legislative Symposium.
- Nothing going on right now as congress is not in session and on the campaign trail.
- On July 19-20 the FDA held a public hearing to discuss the oversight of Laboratory Developed Tests (LDTs). There will be a follow-up meeting on November 22nd in Washington D.C. to discuss this further.
- Starting in 2011, CMS wants a physician signature on all test orders and test requisitions. Electronic signatures would be acceptable. A letter from ASCLS was sent to CMS stating this would be a burden to have signatures on all orders and test requisitions.

Government Affairs – ASCLS National – Cindy Johnson presented

One of the strategic initiatives of the ASCLS Government Affairs Committee is to get more involvement at the state level. Rick Panning, GAC Chair, has asked for 4-5 state GAC or president's to participate in a focus group with the GAC leadership to find ways to enhance GAC communication with the states. This group will be able to provide some insight to the effective way for our members to contact congressional leaders. The states which have volunteered to

participate in this focus group are Missouri, Iowa, North Carolina and Idaho. This group will be convened within the next month. Please let Cindy know if you want copies of the monthly GAC meeting minutes.

Clinical Laboratory Collaborative Updates - Leadership Team Members

- The CLC 2011 Meeting will be held in Duluth (DECC) on April 25-27
- The program chairs and co-chairs are Steve Mattson, Renee Carlson, Sue Iddings, and Cindy Johnson.
- The committee needs some assistance with planning the meeting. They are also looking for speakers.
- There was a short discussion of increasing the vendor fees slightly.
- The CLC 2012 Meeting will be held in the Twin Cities on April 25-27. No contract has been signed yet. Currently, looking at having the meeting held at the River Center in St. Paul. The Search committee looked at the Sheraton but it was very expensive.
- There was a proposal at the CLC 2010 wrap up meeting which was brought up at the board meeting that every site does it every 4th year instead of metro doing every other year. This proposal would need to be discussed with the collaborative group.
- The CLC 2013 Meeting has been scheduled to be held at St. Cloud on April 24-26. A contract has been signed for civic center already.

ASCLS-MN Web Site and Newsletter – Paula Vagnone presented

- Area directors need to email Laurie Bjerklie (laurie.bjerklie@rasmussen.edu) their calendar of events along with the event brochures so they can be posted on the website.
- CLC – Please post CLC meeting dates on calendar.
- It is possible to put a facebook link on the website for the students.
- Paula would like to put out a newsletter in November. Please have any articles or information to Paula by October 18th.
- Paula is working with the Urban planet person to put on a new banner on the website.

Education Committee – Carol McCoy presented

- The following activities have been scheduled for 2010-2011
 - Lorna Ruskin has agreed to chair the scholarships
 - Members attend HEIP aka HealthForce MN
 - Participating in Student Night on October 4th at Argosy
 - Requested April 26th for Student Day and Educator's Breakfast at CLC
 - Requested Hot Topics in Education session at CLC
 - Promote poster session for students at CLC
 - Investigate ways to increase funds for scholarships
- ASCLS-MN Board has suggested decreasing the scholarship allotment from \$1500 to \$750. ESA is requesting a reconsideration to fund at least \$1000 so at a minimum there could be one MLS and one MLT scholarship. As a possible source of scholarship funds, it is suggested a portion of the Silent Auction, held at the CLC, be put in the scholarship fund. This will be addressed at the Winter Board Meeting

Scientific Assembly -

- Scientific Assembly Group Chair – Jeremy Angell – Area directors need to utilize SA if need speakers.
- Laboratory Administration – Craig Ward
- Microbiology – Roxanne Gavin
- Education – Carol McCoy
- Generalist/Public Health – Paula Vagnone
- Biochemistry/Urinalysis – Chris Fitzgerald
- Hematology/Coagulation – Al Quigley
- Industry – Jeremy Jensen
- Immuno/Immunohematology – Renee Burke
- POC/Phlebotomy – Jeremy Angell
- Molecular Diagnostics – Charlotte Romain
- Consultant - Vacant
- Reg Affairs/QM – Vacant

Laboratory Profession Updates – Cindy Johnson presented

North Hennepin Community College, U of M and St. Cloud State University are applying for a HealthForce Minnesota grant to develop an on-line laboratory refresher course. The laboratory community has identified that there is a need for this type of course for those transitioning from MLT to CLS, incumbent workers who need certification, those who have been out of the workforce for a period of time, and incumbents changing areas/roles in the laboratory. The health care systems who support this grant are Allina Hospitals and Clinics, Children’s Hospital and Clinics and CentraCare Laboratory Services.

New Business

No new business discussed at this time.

Meeting Adjourned:

A motion was approved to adjourn the meeting at 11:25 am.

Respectfully submitted,
Renee Burke, Secretary